

# Administration Committee

**2011-12-14 09:45:00.0**

Or immediately following the 9:30 a.m. Bay Area Toll Authority (BATA) Oversight Committee Meeting whichever occurs later.

Joseph P. Bort MetroCenter Lawrence D. Dahms Auditorium  
101 Eighth Street Oakland, California

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

*This agenda was updated 2012-01-13 14:16:16.0. It is accurate to the best of our knowledge at that time.*

For assistance, please contact Kimberly Ward,  
[kward@mtc.ca.gov](mailto:kward@mtc.ca.gov), (510) 817-5967

*This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.*

## Chair

Dave Cortese

## Vice Chair

Scott Wiener

## Members

Tom Bates David Campos  
Bill Dodd Federal Glover  
Steve Kinsey Bijan Sartipi+

## Ex Officio

Adrienne Tissier\*\*\* Amy  
Rein Worth\*\*\*

## Ad Hoc

All Other Commissioners

## Staff Liaison

Steve Heminger

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### Confirm Quorum

1.

**Action:** Committee Approval

2. **Consent:**

**Minutes - November 9, 2011 meeting.\***

a)

• [2a november minutes.pdf](#)

**Monthly Financial Statements - October 2011.\***

b) **Presented by:** Eva Sun

• [2b monthly fin statements oct 2011.pdf](#)

c) **Investment Report for October 2011.\***

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**Presented by:** Sue Woo

- [2c\\_investment\\_rpt.pdf](#)

**Contract Amendments: Ancillary Audits and Consulting Services:\* (\$220,000)**

*i. Caporicci & Larson CPA, Oakland, CA*

*ii. KPMG, LLP, Sacramento, CA*

**d) iii. Deloitte & Touche LLP, San Francisco, CA**

*iv. Macias, Gini & O'Connell LLP, Walnut Creek, CA*

**Presented by:** Eva Sun

- [2d\\_ancillary\\_audits.pdf](#)

**Contract Amendment - StreetSaver Software Development, Maintenance and Support Services - DevMecca.com LLC.\* (\$605,000)**

**e) Presented by:** Sui Tan

- [2e\\_streetsaver\\_dev\\_mecca.pdf](#)

**Contract Amendment - Pavement Management Technical Assistance Program (P-Tap) Round 13:\***

*i. Adhara Systems, San Jose, CA (\$220,000)*

*ii. Associated Engineering Consultants, Redding, CA (\$65,000)*

*iii. AMS Consulting, Pleasanton, CA (\$210,500)*

**f) iv. Capitol Asset & Pavement Services, Salem, OR (\$300,000)**

*v. Harris & Associates, Concord, CA (\$300,000)*

*vi. Nichols Consulting Engineers, Richmond, CA (\$405,000)*

*Pavement Engineering, Inc., Petaluma, CA (\$220,000)*

**Presented by:** Sui Tan

- [2f\\_ptap\\_round\\_13.pdf](#)

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**Contract Amendment - UrbanSim Visualization Tool for Plan Bay Area: The Regents of the University of California.\* (\$400,000)**

*Staff requests Committee approval of a contract amendment to further develop the Urban Vision visualization tool to support local engagement, land use modeling and alternatives analysis in the Environmental Impact Report for Plan Bay Area.*

**3. Presented by:** Ashley Nguyen

**Action:** Committee Approval

- [3\\_urbansim.pdf](#)
- [3 UrbanVision PPT.pdf](#)

**Resolution No. 4011, Revised - FY 2011-12 Agency Budget.\***

*Budget amendment to add carryover funding from prior years and final allocations for FHWA and FTA planning funds, and to add authorized positions to the budget to implement the recently announced staff reorganization.*

**4. Presented by:** Brian Mayhew

**Action:** Commission Approval

- [4 Res 4011 FY 11-12 Agency Budget.pdf](#)

**Other Business/Public Comment/Adjournment**

**5. Action:** Information

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**Next meeting**

2012-01-11 09:45:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

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\*Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

\*\*All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are Subject to change by the Committee.

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\*\*\*The MTC chair and vice-chair are ex-officio voting members of all standing committees. A quorum of this committee shall be a majority of its regular non-ex-officio voting members (4) +Non-Voting member.

Every member of the Commission who is not otherwise designated as a member of this committee is an ad hoc non-voting member. Although a quorum of the Commission may be in attendance at this meeting, the committee may take action only on those matters delegated to it. The committee may not take any action as the full Commission unless this meeting has been previously noticed as a Commission meeting.

The vote of an ex-officio member shall count to satisfy a committee quorum if there are not sufficient regular members of the Committee in attendance. In addition, an ad hoc non-voting committee member may be designated by the committee chairperson as a voting member for this particular committee meeting if an additional voting member is needed for a committee quorum.

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing a request-to-speak card (available from staff) and passing it to the committee secretary or chairperson. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audio casts are maintained on MTC's Web site for public review for at least one month.

Sign Language Interpreter or Reader: If requested three (3) working days in advance, sign language interpreter or reader will be provided; for information on getting written materials in alternate formats call 510/817-5757.

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